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**ELBA CITY BOARD OF EDUCATION**  
131 Tiger Drive  
Elba, Alabama 36323

The Elba City Board of Education is an Equal Opportunity Employment Agency. Discrimination on the basis of race, sex, ethnic origin, religion, or physical handicap is prohibited.

**Application for Teaching Position**

(Please fill in all blanks or indicate N/A not applicable)

This application will be kept in our active file for three (3) years and will have continuous consideration when vacancies occur. All applications are purged to inactive status after three (3) years.

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PERSONAL INFORMATION

Date Application Submitted \_\_\_\_\_

Name \_\_\_\_\_ SSN \_\_\_\_\_ Race \_\_\_\_\_  
First Middle Last

Current Address \_\_\_\_\_ Telephone # \_\_\_\_\_  
Street City State Zip Code Area Code Number

Date of Birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Are you a U.S. Citizen? \_\_\_\_\_  
Month Day Year Yes / No

Condition of Health \_\_\_\_\_ If not good, explain in attachment.

Are you presently employed? \_\_\_\_\_  
Yes / No

Name and Address of Present Employer \_\_\_\_\_

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APPLICATION INFORMATION

When will you be available for work? \_\_\_\_\_ Are you under contract? \_\_\_\_\_

Position for which you wish to be considered:

Elementary Grades K 1 2 3 4 5 6

Jr. High Subject(s) \_\_\_\_\_

Sr. High Subject(s) \_\_\_\_\_

Alabama Certificate held or which you expect to hold by opening date of school. Type \_\_\_\_\_ Rank \_\_\_\_\_

Areas of Endorsement \_\_\_\_\_

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PROFESSIONAL REFERENCES

Please include persons who can comment on your professional training or experience. Ex: former superintendents, professors, principals, or fellow teachers. Do not include relatives.

NAME	PRESENT ADDRESS	PHONE #	Official Position

**EDUCATIONAL AND PROFESSIONAL TRAINING**

Please list, in order of attendance, all educational institutions attended, beginning with the high school from which you graduated. The information on all items below should be complete and accurate.

Name of Institution	Location (City-State)	From (Date)	To (Date)	Degree or Diploma	Major Subject	Minor Subject
Undergraduate College Work						
Graduate Work						

**STUDENT TEACHING**

Dates		Level or Subjects	Name of School	Address	College or University
From	To				

**TEACHING EXPERIENCE**

Inclusive Dates				Grades & Subjects	Name and Address of Employing Board	Name of School to which you were assigned	Name of Principal
From Mo.	Yr.	To Mo.	Yr.				

Total Teaching Experience \_\_\_\_\_ Years

**EXPERIENCE OTHER THAN TEACHING**

**IMPORTANT :** Please List any NON-TEACHING Experience that you consider important for us to know.

Inclusive Dates				Type of Work	Location City and State	Name and Address of Employer
From Mo.	Yr.	To Mo.	Yr.			

Total Non-Teaching Experience \_\_\_\_\_ Years

What extracurricular activities are you prepared to direct? \_\_\_\_\_

Community Service \_\_\_\_\_

What honors or special recognition did you receive in High School? \_\_\_\_\_

\_\_\_\_\_ College? \_\_\_\_\_

Please include with this application any additional information you feel will make possible a more complete appraisal of your qualifications for the position for which you are applying.

<b>FOR OFFICE USE ONLY</b>	
Date Received _____	
Date Interviewed _____	

\_\_\_\_\_  
Signature (as it appears on Certificate)